

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

**Notice of Intent to Apply for Coverage Under MS4 General Permit
WPDES Permit No. WI-S050075**

Form 3400-NNN (R 2/06)

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NOTICE: This application form is authorized by section 283.37, Wis. Stats., and Chapters NR 151 and 216, Wis. Adm. Code. Personally identifiable information on this form may be used for other program purposes and may be made available to requestors under Wisconsin's Public Records laws and be posted on the Department's internet site.

Instructions: Complete the following for all permit applications. If additional space is needed to respond to a question, attach additional pages. Provide descriptions below that explain the program activities that you expect to develop and implement to comply with the Municipal Separate Storm Sewer System (MS4) general permit (<http://dnr.wi.gov/org/water/wm/nps/stormwater/muni.htm>). Section 3 of the MS4 general permit contains the compliance schedules that direct when the individual program activities need to be developed and submitted to the Department for review. The detailed programs that are developed and submitted to the Department for review may deviate from the program activities described below if necessary. The descriptions provided below are necessary for the Department to verify that the municipality's program activities comply with the permit.

Section I: Applicant Information

Name of Municipality City of Baraboo			
Mailing Address 135 Fourth Street	City Baraboo	State WI	Postal Code 53913
County(s) in which Applicant is located Sauk	Type of Municipality: (check one) <input type="checkbox"/> County <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Other (specify)		

Section II: Local Contact Information (check one)

Name of Municipal Contact Person Chuck Bongard		Title City Engineer	
Mailing Address 135 Fourth Street	City Baraboo	State WI	Postal Code 53913
E-mail address cbongard@cityofbaraboo.com	Telephone Number (include area code) 608-355-2730	Fax Number (include area code) 608-355-2719	

Section III: Water Quality Concerns

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (An unofficial list of ORWs and ERWs may be found on the Department's Internet site at: http://dnr.wi.gov/org/water/wm/wqs/)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of Wisconsin impaired waterbodies may be found on the Department's Internet site at: http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html)

Section IV: Area and Population within the MS4

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the MS4 within an "Urbanized Area" as defined by U.S. EPA? (See http://www.epa.gov/npdes/pubs/fact2-2.pdf)

If no, skip the rest of this section and continue to Section V. If yes, estimate the area served by and the population within the MS4 in an Urbanized Area (UA).

(Urbanized Area maps are available on the EPA web site at: <http://dpub1.epa.gov/npdes/stormwater/urbanmaps.cfm>)

Total municipal area (in square miles):	Total municipal population (in year 2000):
MS4 service area within Urbanized Area (in square miles):	Municipal population within Urbanized Area (in year 2000):

Section V: Potential Permit Exemptions

Yes	No	Section NR 216.023, Wis. Adm. Code, allows certain MS4s that have less than 1000 people residing in an urbanized area to be waived from having to obtain municipal storm water permit coverage.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do you believe that the MS4 may be eligible for this potential exemption?

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Section VI. Summary of Municipal Stormwater Management Activities

Describe the programs or activities the municipality is doing or will do to comply with the requirements of the MS4 general permit. Attach additional pages if necessary.

A. Public Education and Outreach

Describe the public education and outreach program activities that the municipality will implement to comply with section 2.1 of the MS4 general permit.

Annual Water Quality Report: Include information about municipal WPDES program activities, a phone number and email address for reporting suspicious discharges, erosion problems, and activities to reduce NPS pollution (lawn and garden, pet waste, illicit discharge, household hazardous waste shoreland management) in the annual water quality report that is mailed to all water utility customers. Mailings to business customers that conduct activities that may pose a storm water contamination concern will also include issue-specific educational brochures.

Website Upgrade: Add a stormwater information page to the City website. The website will post information covering the following topics: municipal WPDES program activities; a calendar and schedule of municipal "housekeeping" activities for stormwater quality management, including the leaf and grass clipping pick-up; opportunities for public involvement; links to educational websites about stormwater management and nonpoint source pollution issues; and activities to reduce NPS pollution (lawn and garden, pet waste, illicit discharge, household hazardous waste shoreland management, and the phone number and email address for reporting suspicious discharges, erosion problems or other stormwater issues of concern.

Include articles in the City Newsletter (distributed twice annually) regarding information listed above.

Informational Pamphlets: Obtain existing educational brochures available free from the EPA, WDNR and/or UWEX and display at City Hall, the Library, and the Park and Recreation Dept. At a minimum, the brochures will cover the following topics: lawn and garden activities (including fertilizer, pesticides, leaf and grass clipping management); proper disposal of household hazardous wastes; residential rooftop runoff infiltration; pet waste management; elimination of illicit discharges; stream bank and shoreland management.

Staff Training: Provide inspection and public works staff with in-house training and/or funding and training hours to attend external training programs on erosion control and stormwater management BMP inspection and maintenance.

Ordinance Review: Review existing development ordinances for compliance with NR 151 and implement revisions if necessary.

B. Public Involvement and Participation

Describe the public involvement and participation program activities that the municipality will promote to comply with section 2.2 of the MS4 general permit.

Collaborate with local service organizations to stencil City storm drains

Comply with public notice requirements, and include information about WPDES permit activities on the City stormwater website and annual water quality report.

C. Illicit Discharge Detection & Elimination

Describe the illicit discharge detection and elimination program authority and activities that the municipality will develop and implement to comply with section 2.3 of the MS4 general permit.

Adopt the existing Draft Illicit Discharge Ordinance

Implement an illicit discharge detection and elimination program that includes visually inspecting each outfall and testing if necessary for evidence of illicit discharges. Inspect areas with suspicious discharges using acceptable testing

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methods to detect the source of the discharge. Identify areas where wastewater might be leaking into adjacent storm drain pipes. Conduct screenings, investigations, and response per procedures in the City's Stormwater Pollution prevention Plan. Screenings may include tests for TSS, BOD, pH, ammonia, nitrogen, and DO.

D. Construction Site Pollution Control

Describe the construction site pollutant control program authority and activities that the municipality will develop and implement to comply with section 2.4 of the MS4 general permit.

Continue enforcing the City's existing Construction Site Erosion Control Ordinance; ordinance is consistent with NR 151.11.

Continue to inspect sites and take enforcement actions per Sec. 14.23 of existing City Erosion Control Ordinance

Post phone and email address for reporting information on City website and in Annual Water Quality Report

E. Post-Construction Site Stormwater Management

Describe the post-construction storm water management program authority and activities that the municipality will develop and implement to comply with section 2.5 of the MS4 general permit.

Review existing Stormwater Management Ordinance. Verify compliance with all requirements of NR 151.12

Establish schedule and procedures for long-term maintenance of all public stormwater facilities

F. Pollution Prevention

Describe the pollution prevention program activities that the municipality will implement to comply with section 2.6 of the MS4 general permit.

Implement schedule and procedures developed for stormwater management facilities

Clean and properly dispose of catch basin waste as needed

Apply de-icer to City streets in accordance with Ch. 35 of the WDOT "Highway Maintenance Manual". Continue to store salt in a State permitted building on an impermeable surface, covered by a tarp from April until October per state permit requirements.

Continue to sweep streets continuously beginning in April and continuing until freezing temperatures

Continue to provide street side leaf collection in the fall, brush collection the first week of the month (from April through November), special collections as needed, and drop-off sites for grass clippings and other yard waste.

Continue to store chemicals, paint, and fuel in approved cabinets.

Test soil on municipal parcels covering 5 or more acres and apply nutrients per site specific nutrient management plan

Provide up to 8 hrs training annually to responsible personnel on permit implementation

Delineate and reduce stormwater contamination within source water protection areas

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Certification

Certification: I hereby certify that I am an authorized representative of the municipality that is the subject of this application for general permit coverage, and that the information provided is true and complete, to the best of my knowledge. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Name

Chuck Bongard

Title

City Engineer

Signature



Date Signed

10-1-06

E-mail address

cbongard@cityofbaraboo.com

Telephone Number (include area code)

608-355-2730

Fax Number (include area code)

608-355-2719

Return this completed form to:

Wisconsin Department of Natural Resources

Storm Water Program - WT/2

PO Box 7921

Madison, WI 53707-7921